

Application for Registration as a DriveSafe NT Instructor or Examiner

Department of Infrastructure, Planning and Logistics

Phone: 1800 121 411

Email: DriveSafe.nt@nt.gov.au

GPO Box 2520, DARWIN NT 0801

Official Use Only

Customer ID:

Date received:

...../...../.....

Receipt No.

Application Checklists - to be provided with this application form for registration

DriveSafe Instructor - (Applicable to both Theory and Driving Instructors and Examiner)

- Completed Application Form
- Copy of "Apply first aid" certificate or equivalent
- Certificate of current of insurance policies - Public Liability and Professional Indemnity
NOTE: May be provided by either the driving school or the individual
- Current "Working with Children" (ochre card) clearance
- Current NT Police Criminal History record
- Traffic Offence History, not more than 6 weeks old
- Contact details of at least three (3) referees with current contact details

Drive Safe NT Driving Instructor - Additional Information Required

- A current Northern Territory class C driver licence with a driving instructor endorsement
- Evidence of 12 months experience as a practicing driving instructor within the past three (3) years

DriveSafe NT Theory Instructor - Additional Information Required

- Copy of Certificate IV in Training and Assessment (or higher qualification in either training and assessment or education)
- Evidence of at least six (6) months experience providing group training to ages 16 and above.
- A current Northern Territory class C driver licence

DriveSafe NT Driving Examiner - Additional Information Required

- A current Northern Territory class C driver licence with a driving instructor endorsement
- Current approval as an Authorised Class C Driving Examiner

Application Type (✓ tick as appropriate)

- DriveSafe NT Driving Instructor DriveSafe NT Theory Instructor DriveSafe NT Driving Examiner

Section 1 - Applicant Details

Full Name			
Driver Licence Number		State/Class/Expiry	
Authorisation Number			
Postal Address			
Email Address			
Phone Number		Date of Birth/...../.....

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Section 6 – Required Documentation Provided

<input type="checkbox"/> Qualifications attached	<input type="checkbox"/> Criminal history attached	<input type="checkbox"/> Driver licence checked (D Endorsement)	<input type="checkbox"/> Proof of required experience attached
<input type="checkbox"/> First Aid Certificate attached	<input type="checkbox"/> Working with Children Clearance attached	<input type="checkbox"/> Traffic Offence History attached	<input type="checkbox"/> Certificate of required insurance policies attached
<input type="checkbox"/> Referees attached and checked	<input type="checkbox"/> Approved as an Authorised C Class Driving Examiner (if applicable).		

Comments:

Section 7 – Approval as a DriveSafe NT Instructor and/ or Examiner

<input type="checkbox"/> DriveSafe NT Theory Instructor	<input type="checkbox"/> DriveSafe NT Driving Examiner
<input type="checkbox"/> DriveSafe NT Driving Instructor	

Section 8 – Service Level Agreement

Applicant has provided a signed and witnessed Service Level Agreement, in accordance with the *DriveSafe NT Instructors and Examiners Business Rules*. Yes No

Section 9 - Approval

<p style="text-align: center;">Assessing Officer:</p> <p><input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended</p> <p style="text-align: center;">..... Signature:</p> <p style="text-align: center;">...../...../..... Date:</p>	<p style="text-align: center;">Delegate:</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p style="text-align: center;">..... Signature:</p> <p style="text-align: center;">...../...../..... Date:</p>
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